

# LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

## BUSINESS MEETING MINUTES

July 10, 2019

### CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:10am

### ROLL CALL

The following Board members were present:

Naveed Awan  
Desiree Bell  
Brett Bennett  
Gregory Bradley  
Susan Hammonds-Guarisco  
Abbie Kemper-Martin, MD

The following Board members were absent with prior excuse:

Thea Moran, MD  
Robert Newsome, MD  
Kirk Soileau

Also present:

Kenneth Jones, Executive Director

Absent but available by telephone:

Katherine Muslow, Counsel

### MINUTES

Minutes of April 10, 2019 had been previously circulated to the Board members by mail and were accepted as presented.

**MOTION** to approve minutes of April 10, 2019 by B.Bennett

**SECOND** by N.Awan

**ACTION** Voice Vote: Motion passed unanimously

### FINANCIAL REPORT

Financial Review Committee Report

G.Bradley had a question, Executive Director provided clarification, clarification accepted

Financial Report by Executive Director

Financial reports were distributed to all members by email prior to meeting  
Executive Director discussed the following financial reports.

- Fiscal Year Comparison: July 1, 2018 to June 30, 2019
- Fiscal Year Comparison to Budget: July 1, 2018 to June 30, 2019
- Assets and Liabilities as of June 30, 2019

July 1, 2020 to June 30, 2021 budget was discussed.

**MOTION** to accept July 1, 2020 to June 30, 2021 proposed budget as presented by B.Bennett

**SECOND** by A.Kemper-Martin

**ACTION** Voice Vote: Motion passed unanimously

### NOMINATION, ELECTION & INSTALLATION OF OFFICERS

Election Results:

Chairman: Susan Hammonds-Guarisco  
1<sup>st</sup> Vice Chairman: Abbie Kemper-Martin, MD  
2<sup>nd</sup> Vice Chairman: Gregory Bradley  
Secretary-Treasurer: Thea Moran, MD

Chairman, 1<sup>st</sup> Vice Chairman, and 2<sup>nd</sup> Vice Chairman were installed by Kenneth Jones, Executive Director  
Secretary-Treasurer will be installed at the October meeting

### **CHAIRMAN'S REPORT**

- Chairman communicates by telephone with Executive Director several times each week to resolves issues

### **LICENSURE**

Executive Director reported;

- Audit Statistics
- 2019 Renewal Data
- License Statistics

Executive Director will contact Board Counsel regarding public information issues, then update Board at October meeting

### **BUSINESS ADMINISTRATION**

Board Operations

- Website functioned as designed for 2019 renewals
- Executive Director will research and implement as needed various software upgrades

### **OLD BUSINESS**

- Public Hearing on Rules is set for October 9, 2019 at 9am prior to the October Board Meeting. Chairman and Executive Director will be present.
- Executive Director updated Board on communication with the LSRT President and LSRT Legislative Affairs Committee regarding interest in Radiologist Assistant licensure.

### **NEW BUSINESS**

Executive Director updated Board on previous 2019 Legislative Session

Board discussed 2020 meeting dates, Executive Director will schedule and confirm with LHA.

Travel reimbursement has been approved for the following Board member to attend the LSRT Annual Conference in Shreveport, LA: Susan Hammonds-Guarisco

Shelley Wells has resigned as a Board Member. S.Wells needs to contact the LSRT and Governor's Office.

Executive Director will research how other Boards discipline when a licensee does not self-report and provide Board Counsel with ARRT's statement and report back in October.

### **NEXT MEETING DATE**

Wednesday, October 9, 2019

### **FUTURE MEETING DATES**

Proposed Meeting Dates subject to LHA scheduling are:

Wednesday, January 8, 2020  
Wednesday, April 8, 2020  
Wednesday, July 8, 2020  
Wednesday, October 14, 2020

**MOTION** made to close business session and move into Executive Session by G.Bradley

**SECOND** by A.Kemper-Martin

**ACTION** Voice Vote: Motion passed unanimously

## **RETURN TO BUSINESS SESSION**

**MOTION** made to accept closed Consent Orders from Executive Session, Section-A (CC2018-10, CC2018-27, and CC2018-34) by B.Bennett

**SECOND** by G.Bradley

**ACTION** Voice Vote: Motion passed unanimously

**MOTION** made to accept closed Consent Orders from Executive Session, Section-B (CC2019-05, CC2019-06, CC2019-07, CC2019-10, CC2019-11, and CC2019-13) by B.Bennett

**SECOND** by G.Bradley

**ACTION** Voice Vote: Motion passed unanimously

**MOTION** made to require 6 continuing education hours on ethics and administrative fine of \$200, Section-B (CC2019-04) by B.Bennett

**SECOND** by G.Bradley

**ACTION** Voice Vote: Motion passed unanimously

**MOTION** made to Suspend license pending further review, Section-B (CC2019-08) by B.Bennett

**SECOND** by G.Bradley

**ACTION** Voice Vote: Motion passed unanimously

Chair requested a **MOTION** to adjourn meeting

**MOTION** made by G.Bradley

**SECOND** by D.Bell

**ACTION** Voice Vote: Motion passed unanimously

Meeting adjourned at 1:40pm

**RESPECTFULLY SUBMITTED**

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**Kenneth W. Jones, Executive Director**